



**BACCN South Central Committee
Annual General Meeting Minutes
9th June 2016 17:00- 18:00 Oxford Brookes University**

Items		Actions
Present	Mark Wilson(MW) Karin Gerber (KG), Filipa Monteiro (FM) Louise Stayt (LCS) Minutes, Amy Pulleyn (AP), Trevore Venes (TV) Stephen Menuir (SM) Grainne McCormack (GM)	
Apologies	Lori Nic Uidir (LNU), Lovely Sorianos (LS)	
Chairs Report	<p>MW extended thanks to the committee for their hard work over the last year. MW welcomed TV and SM. MW identified the key highlights of the last 12 months which included: three very successful study events, attendance at the BACCN International Conference, and winning BACCN regional Committee of the Year and increasing membership for the central south region.</p> <p>MW suggested that for the next 12 months that we concentrate on establishing link members to the committee. Team agreed that this should be a priority to help grow the regions membership and support effective communication with our members and practice partners.</p>	
Treasurers Report	Financial report and summary attached.	LNU
Secretary Report	<p>Administration is up to date. The central south region has 178 members with 19 new members joining in the last year.</p> <p>Evaluations for the last study event were excellent.</p> <p>A report of the day will be submitted for the BACCN newsletter and regional website</p>	LCS to prepare
Committee Membership	<p>The following roles remain unchanged: Chair: MW Treasurer: LNU Secretary: LCS Sponsorship and Public Relations: AP Committee member: KG Social Media: FM and LS (currently on mat leave)</p> <p>Changes to committee membership is as follows:</p> <p>Nominations are as follows: Committee Member and Link Member Liaison: GM (17403R) nominated by MW (33673R) and seconded by AP (37471) Committee member: SM (39000) nominated by KG (16371) and seconded by LCS (17257)</p>	

November Study Event	<p>Committee agreed that end of life care and organ donation should be the theme of the November Study day.</p> <p>AP has already discussed possibility with the south organ donation team. AP suggested hosting the event in the Wexham Park Post graduate study centre. Decided to hold a meeting in late July/ early August to discuss this event in more detail and divide up roles and responsibilities amongst the team</p>	<p>AP to book venue for late November</p> <p>LCS to send out Doodle poll for meeting</p>
BACCN National Conference 2016	<p>All committee members due to attend the BACCN National Conference in Glasgow September 2016. Tickets, flights and hotels booked.</p>	<p>LNU to inform committee members of how much to reimburse for tickets</p>
AOB	<p>Committee discussed the possibility of holding a multidisciplinary Simulation event next year.</p>	
Date of next meeting	<p>LCS to arrange via a Doodle poll to committee members</p>	<p>LCS</p>