



**BACCN Wales Regional Meeting
Tuesday 3rd November 2015
6.10-6.50pm
Princess of Wales Hospital, Bridgend**

Annual General Meeting

Minutes

1. Present
Heather Howells (Chair), Sandra Miles (Treasurer), Anna Jones (Secretary), Cheryl Phillips, Trish Delaney, Judith Burnett, Stephen Fernandez, David Smith, Enfys James, Hayley Ellis-Evans, MS??
2. Apologies – none received
3. Approval of minutes of previous meeting – minutes confirmed
4. Matters arising – nil noted
5. Chair's report/ Annual report

The Chair reported on a successful study event, with 7 non-members attending. This led to further discussion of attendance and location, and the issues that this presents. There was general consensus that the committee needs to market the use of CPD points, and relate to revalidation to possibly increase attendance.

Thank you to Hayley for arranging the venue, which was very successful.

6. Finance report
Current balance =£1888.00
This includes stationary and 'thank you' vouchers for speakers. Outgoings from the study event will be updated at the next meeting.
7. Social media
Link membership is now published on the website
It was noted by Judith that other regions have mission statements, and there was discussion around the need to update the Wales region mission statement.

It was also noted that there was a delay in asking for details to be posted to the website, prior to the study event, which could have affected marketing.

8. Regional study days

The next study event will be discussed at the next committee meeting, with the possibility of a joint event with the Midlands region being proposed.

9. New membership

No further updates, however numbers remain fairly static.

10. Any other business

11. N/A

Date and time of next meeting: TBA (2016)

(Next Wales Regional Committee Meeting - 01.12.2015 –6.30pm Venue Port Talbot)