



Central South Committee Annual General Meeting

31st July 2017

Henley-on-Thames, Oxfordshire

Apologies

Grainne McCormack (GM)

Present

Mark Wilson (MW) Chair, Louise Stayt (LS) Secretary, Stephen Meunier (SM), Karin Gerber (KG), Filipa Monteiro (FM), Aimee Pulleyn (AP) Rhubarb (R)

Previous Minutes:

All agreed, no actions outstanding

Chairs report:

I would like to thank all the members of the Central South Committee for their hard work, commitment, and enthusiasm in setting up and running our study days. They are a fantastic and inspiring group and consequently, we won our second region of the year award at the fantastic Glasgow Conference in September last year.

As a committee, we have not rested on our laurels. We organised and ran a very successful, end of life in critical care, study event in November 2016 for 40 delegates. It was very thought provoking and had a good attendance from the East side of our region which was encouraging because we have not had high uptake from there before.

We have a strong social media presence on Twitter, Instagram and Facebook and have publicised upcoming events. We even made a special 'mannequin challenge' video for the June simulation study event this year was a resounding success with over 40 candidates taking part. It was our third simulation day that we have run and the feedback was phenomenal with it being rated excellent all round. We would like to thank Oxford Brookes University for their support in enabling us to run the day.

We have come through a difficult period with the committee not being paid for over half the delegates turning up to our November study day due to difficulties with the new centralised booking system. We also had our treasurer stand down at short notice and consequently, the accounts were not submitted on time. Our membership this year has decreased slightly to 201 and we are looking to roll out a more focused link nurse scheme to try and improve this over the coming year.

Despite these challenges, we remain committed to delivering quality study days and engaging with our region. Central South will have a strong presence again at the conference this year with many of us volunteering and we are looking forward the year ahead.

Treasurer report:

Accounts at year end 2016 £2826.04

Current balance £2543.59

Expected expenditures outstanding:

Study day food - approx. £800

BACCN branded lanyards etc-£100

2x conference place part funded £320.

Aim to leave £1000- £1500 in account for facilitating study days set up.

Financially it has been a challenging year. The new payment system set up by ECHO did not consider people invoicing their trusts to pay and as a result this meant almost half the attendees of our November study day did not pay. This has hopefully been addressed now but the process still has some teething problems. Despite this we remain in a strong financial position thanks to the support we receive from our sponsors.

Lori McGuire has stepped down as treasurer and we thank her for all her hard work since the committee was reformed three years ago.

Actions:

LCS to chase up invoice from OBU

MW and **GM** to chase TraceyChristy@echoevents.org at Echo re. access to Barclays account

Secretary report:

All administration is up to date.

Membership report:

202 members in the Central South region

Including 11 new members

Five members have left

Link Membership:

Despite the best effort from GM to recruit link members we have been unsuccessful. The committee discussed the role of the link members and their necessity. We concluded that seeking out link members was very time consuming with very little gain. We decided that we would therefore use social media to update our members. We would also ask support at Echo to email members directly with important study day information.

Committee membership:

MW (33673R) to remain as chair: LCS (17257) vote, AP (37471) second

GM (17403R) to become treasurer: FM (39015) vote KG (16371) second

LCS to remain secretary: MW vote SM (39000 R) second

AP to industrial liaison: LCS vote, MW second

FM to remain social media administrator: KG vote, SM second
SM to remain study day co-ordinator: LCS to vote, AP second
KG to remain as national board link: LCS vote, MW second
LM to remain as committee member (currently on sabbatical)

Regrettably, Lovely Sorianos has moved areas and left the Central South Committee. We would like to formally thank Lovely for all her hard work and dedication. Lovely's creative flair and eye for design have greatly contributed to the success of our study events. We will greatly miss lovely Lovely. Good luck in your new job and in your new home.

National conference:

The majority of the committee members are attending conference as volunteers.
FM attending as full delegate and will pay half the early bird rate

November Study day:

The suggestions for topics on the June study event evaluations were reviewed and it was decided to run a renal study day.

Study Day Title: You have got to be kidneying: Management of acute kidney injury in acute and critical care

Timings: 10:30-1500 towards end of November

Venue: Reading- **SM to investigate hotels**, or The Belfry- **SM to contact Milton Keynes AP and LCS to investigate possible venues**

Topics:

A+P- **AP to look for trainee**

AKI and critical illness- Emma Vaux (**KG to ask**)

Management of AKI: To include fluid resus, drugs escalating to and RRT of therapies

RRT Trouble shooting: Lori (**LCS to email**)

Price- £15 members, £25 non-members (give difference back if join on the day)

June Study Day

Major incident- to include other disciplines such as paramedics/ firemen

AOB:

Escape room extravaganza (xmas do in Jan): **MW to organise**

Next Meeting:

At national conference